Common Acronyms

Abbreviation	Full Term
AAL	Aboriginal Advancement League
AAV	Aboriginal Affairs Victoria
ABS	Australian Bureau of Statistics
ACAT	Aboriginal Cultural Awareness Training
ACAT	Aged Care Assessment Teams
ACCHO	Aboriginal Community Controlled Health Organisation
ACCO	Aboriginal Community Controlled Organisation
ACEVic	Adult Community Education Victoria (Employer body)
ACFE	Adult Community and Further Education
ACFEB	Adult Community and Further Education Board
ACNC	Australian Charities and Not-for-Profits Commission
ACOSS	Australian Council of Social Services
AEDC	Australian Early Development Census
AEI	Adult Education Institution
AFP	Australian Federal Police
AGM	Annual General Meeting
ALBE	Adult Literacy and Basic Education
AQF	Australian Qualifications Framework
AQTF	Australian Quality Training Framework
ASU	Australian Services Union
ASIC	Australian Securities and Investments Commission
ATO	Australian Taxation Office
CAB	Citizens Advice Bureau
CAC or CAG	Community Advisory Committee or Group
CAT	Crisis Assessment Team
CCT	Continuing Care Team
CCU	Community Care Unit
CHIP	Community Housing and Infrastructure Program
CHNS	Community House Network Southern
CHSP	Commonwealth Home Support Program

CLG	Company Limited by Guarantee
COG	Committee of Governance
CRS	Community Rehabilitation and Support Worker
CSA	Crime Statistics Agency
CSV	Court Services Victoria
DCI	Diverse Communities and Intersectionality
DE	Department of Education
DEECA	Department of Energy, Environment and Climate Action
DFFH	Department of Families, Fairness and Housing
DH	Department of Health
DGR	Deductible Gift Recipient
DJCS	Department of Justice and Community Safety
DJSIR	Department of Jobs, Skills, Industry and Regions
DPC	Department of Premier and Cabinet
DSCV	Dispute Settlement Centre of Victoria
DTP	Department of Transport and Planning
DVA	Department of Veterans Affairs
EFT	Equivalent Full time
ESL	English as a Second Language
ESPSE	Education Services (Post-Secondary Education) Award
EMV	Emergency Management Victoria
ERV	Emergency Recovery Victoria
FAC	Funded Agency Channel
FSV	Family Safety Victoria
FVDCF	Family Violence Data Collection Framework
FVFO	Family Violence Outcomes Framework
HACC	Home and Community Care
IACD	International Association of Community Development
IAP2	International Association of Public Participation
IR	Industrial Relations
IRC	Industrial Relations Commission
INC.	Incorporated Association
IT	Information Technology
LGBTIQ+	Lesbian, Gay, Bisexual, Trans and gender diverse, Intersex, Queer and Questioning
LLEN	Local Learning and Employment Network
MA	Multicultural Affairs
MAV	Municipal Association of Victoria

MARAM	Family Violence Multi-Agency Risk Assessment and Management Framework
MCV	Magistrates Court of Victoria
MEMP	Municipal Emergency Management Plan
MoU	Memorandum of Understanding
NDIS	National Disability Insurance Scheme
NGO	Non-Government Organisation
NFP	Not for Profit
NHACE	Neighbourhood Houses & Adult Community Education Centres Agreement
NHCP	Neighbourhood House Coordination Program
NHVic	Neighbourhood Houses Victoria
OHS	Occupational Health and Safety
OPFVC	Office for the Prevention of Family Violence and Coordination
PBA	Partnership Brokers Association
PD	Professional Development
PLSA	Portable Long Service Leave Authority
PV	Parks Victoria
RAPs	Registered Aboriginal Parties
REMP	Regional Emergency Management Plan
RTO	Registered Training Organisation
SA	Services Australia
SACC	Service Agreement Compliance Certification
SAM	Service Agreement Module
SAAP	Supported Accommodation Assistance Scheme
SCH	Student Contact Hours
SCHADS	Social Community Home Care and Disability Services Award
SFVC	Specialist Family Violence Courts
SDT	Service Delivery Tracking
TAFE	Technical and Further Education
TEI	The Engagement Institute (Australian arm of IAP2)
ToR	Terms of Reference
TOC	Traditional Owner Corporation
VAAF	Victorian Aboriginal Affairs Framework
VCAT	Victorian Civil and Administrative Tribunal
VCOSS	Victorian Council of Social Services

VECCI	Victorian Employers Chamber of Commerce and Industry
VLGA	Victorian Local Government Association
VicPol	Victoria Police
VSAC	Victim Survivors Advisory Council
VOCCA	Victorian Occasional Child Care Association
WoVG	Whole of Victorian Government
WWCC	Working with Children's Check

COMMON TERMS AND ACRONYMS: used in government

Acronyms

Abbreviation	Full Term
AIP	Approval in Principle
BAC	Bill at Cabinet
DLO	Department Liaison Officer
ERC	Expenditure Review Committee of Cabinet
FOI	Freedom of Information
MOG	Machinery of government
OCPC	Office of the Chief Parliamentary Counsel
PAEC	Public Accounts and Estimates Committee
PPP	Public Private Partnership
PPQ	Possible Parliamentary Question
PROV	Public Record Office Victoria
VEC	Victorian Electoral Commission
VGPB	Victorian Government Purchasing Board
VPS	Victorian Public Service
VPSC	Victorian Public Sector Commission

Common terms used in Government

Act	A Bill that has been passed by Parliament, received Royal Assent and become law
Adjournment Debate	A debate held at the end of each sitting day in Parliament in which Members can raise a matter of government administration for a minister's attention; so, called because it takes place on the motion to adjourn the House for the day.

Administrative office	Public service bodies that are established in relation to a department by the Governor in Council.
Appropriation Bill	Bill passed annually that provides the key mechanism through which Parliament controls the expenditure of public money.
Approval in principle (AIP)	Approval given by Cabinet to draft a Bill in accordance with drafting instructions.
Bicameral	A Parliament that has two Houses (an Upper House and a Lower House).
Bill	A proposed law (or statute or piece of legislation) that is introduced into Parliament but has not yet been passed. If passed and granted Royal Assent, it becomes an Act.
Bill at Cabinet (BAC) submission	A submission seeking Cabinet approval of a Bill before it is introduced to Parliament.
Cabinet	The principal decision-making body of the Victorian government. It consists of the Premier and all ministers.
Cabinet Committee	A Cabinet Committee focuses on a particular area such as economic development, social development or the environment.
Cabinet in submission	A document prepared for Cabinet's consideration. *Note: Cabinet in confidence – confidential submission to Cabinet*
Constitution of Victoria	The law that defines the powers and responsibilities of the Parliament of Victoria, the executive and the judiciary.
Crown	The formal term for His Majesty, used especially in the context of the King of Australia exercising his legal powers.
Department	Departments are the central policy offices and program administrators for the government. The Governor in Council establishes departments by Order published in the Government Gazette.
Department liaison office (DLO)	The primary contact between a minister's office and the department.
Executive	Those from within government who define and implement policy, and who are answerable to Parliament for their administration.

Executive Council	The Executive Council consists of all ministers.
General Order	The General Order allocates responsibility for administration of Acts of Parliament to ministers.
Government	The party or group of parties (coalition) that enjoys the support of the majority of Members of the Legislative Assembly.
Government Gazette	The Victorian Government Gazette provides official notification of decisions or actions taken by, or information from, the Governor of Victoria, government authorities, government departments, local councils, companies and individuals.
Governor of Victoria	The Crown's representative in Victoria. The Governor generally exercises power on the advice of the Premier.
Governor in Council	Refers to when the Governor is given advice in the presence of the Executive Council.
Hansard	The written record of parliamentary debates; also a work unit within the Department of Parliamentary Services that produces the written record.
Judiciary	A branch of government that has the authority to interpret and apply the law, adjudicate legal disputes and administer justice.
Legislative Assembly	The Lower House of the Parliament of Victoria.
Legislative Council	The Upper House of the Parliament of Victoria.
Legislation	Laws enacted by a Legislature or Parliament.
Machinery of government (MOG)	The expression 'machinery of government' has long been used to refer to the allocation and reallocation of functions between departments and ministers. In Victoria, machinery of government matters are the sole responsibility of the Premier.